

RESUME

MAILING ADDRESS:

NAOREM DIXON
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CAREER OBJECTIVE:

To make life challenging through a creative and competitive environment where I have the opportunity to assert strong sense of responsibility to know about the real world laid ahead of me.

PROFESSIONAL TRAINING :3 Months Computer Course (DTP).

SKILLS: Excel, MS Word etc.

WORK EXPERIENCE : 1 year in HDFC LIFE ; MNC Company in Bihar; Part time teacher in Higher Secondary School, Kakching.

EDUCATIONAL QUALIFICATIONS:

THREE-YEAR DEGREE COURSE EXAMINATION (GENERAL)

College	: D.M. College of Science, Imphal
Department	: Royal Science (PCM)
Passing Year	: 2011
University	: Manipur University
Percentage	: 54.44%

All India Senior School Certificate Examination (AISSCE)

School	: Doon International School, Dehradun
Department	: Science
Passing year	: 2008
Board	: C.B.S.E.
Percentage	: 63%

All India Secondary School Examination (AISSE)

School	: Doon International School, Dehradun
Department	: Science
Passing Year	: 2006
Board	: C.B.S.E.
Percentage	: 63%

KEY QUALIFICATIONS:

- A highly numerate, with excellent communication skills.
- “Can do” attitude and “Well done” skill.
- Analytical, innovative, self motivating, confident.
- Able to lead or to work as a part of a team.
- Welcomes new challenges, especially if they involve implementing and developing schemes.
- Able to develop and manage a portfolio.

NATIONALITY : Indian

SEX : Male

MARITAL STATUS : Unmarried

RELIGION : Hinduism

LANGUAGE KNOWN : English, Hindi & Manipuri

HOBBIES & INTEREST : Listening music, Watching movies, and Games & Sports.

In view of the above, I request you to give an opportunity to serve your esteemed organisation in the capacity mention above for which act of kindness, I shall be very thankful and grateful to you.

I here by declare that all the statement made above are true to best my knowledge.

Date :

Place:

(Naorem Dixon)